**Date of Submission:** Click or tap to enter a date.

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| **Contact Information** | |
| ***Name*** | Click or tap here to enter text. |
| ***Housing Authority or Agency Name*** | Click or tap here to enter text. |
| ***Street Address*** | Click or tap here to enter text. |
| ***City, State, and Zip*** | Click or tap here to enter text. |
| ***Phone Number*** | Click or tap here to enter text. |
| ***Email*** | Click or tap here to enter text. |
| ***Total Dollar Amount Requested*** | Click or tap here to enter text. |
| ***Total Number of Units Impacted by the Project*** | Click or tap here to enter text. |

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| **Property Name(s) and Address(es) of the Project Location** |
| Click or tap here to enter text. |

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| **Project Status** | | |
| ***Project Status***  *(Please check one)* | Completed  In Progress  Prospective | |
| ***If completed, identify completion date*** | Click or tap here to enter text. | |
| ***If in progress, identify the percent complete*** | Click or tap here to enter text. | |
| ***If prospective, provide the proposed start time*** | Click or tap here to enter text. | |
| **Other Sources of Funding** | | |
| *Has your agency been awarded funds for this project from another organization, such as HUD?* | | Choose an item. |
| *If your answer is yes, please list the funding source and the dollar amount awarded.* | | |
| *Does your agency have any other pending sources of funding for this project?* | | Choose an item. |
| If your answer is yes, please list the potential funding source(s) and the dollar amount requested. | | |

***To ensure an unbiased selection, please do not reference your agency name or any other identifiable information (e.g., property name) in your application responses or in any supporting documentation. Upon our review of your submission(s), the contact information below will be removed and unavailable to reviewers from HAI Group’s Insurance Leadership Team.)***

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| **Scope of Project** |
| *Define your project and identify the problem it addresses, along with the benefits to your agency and/or the community. Provide supporting evidence and data whenever possible, which may include loss histories to demonstrate need. If no loss history exists, supporting data may include agency recordkeeping and/or statistical analysis, or industry exposures and trends.* |
| Click or tap here to enter text. |

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| **Goals and Objectives** |
| *Describe your goals and objectives for the project, which should be specific and measurable, along with the intended outcomes. Identify how this project will improve your organization’s risk profile.* |
| Click or tap here to enter text. |

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| **Budget** |
| *Indicate the total dollar amount requested. Project budget should provide sufficient detail demonstrating reasonable and necessary expenses. Provide receipts, invoices, contracts and/or service agreements, or other documentation associated with the project.* |
| Click or tap here to enter text. |

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| **Cost Benefit** |
| *Demonstrate that the benefits of the proposed project outweigh the costs through a cost-benefit analysis. Detail the likelihood of the project’s success, and how the project will be worth HAI Group’s investment.* |
| Click or tap here to enter text. |

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| **Methodology** |
| *Describe the timeline of activities that will have to take place to accomplish project objectives. Timelines may include the flow of sequential and concurrent activities associated with the completion of the project. Address any potential obstacles and/or challenges along with strategies for overcoming them.* |
| Click or tap here to enter text. |

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| **Sustainable Benefits** |
| *Describe how the project will be sustained in future years after the initial funding is provided.* |
| Click or tap here to enter text. |

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| **Preventable Loss Management (PLM) Program Participation** | |
| *Has your agency actively participated in the Preventable Loss Management (PLM) Program?* | Choose an item. |

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| **Supporting Information** |
| *If necessary, provide materials and documentation to further support your project’s merit.* ***Please attach documentation in the online form at housingcenter.com.*** |
| Click or tap here to enter text. |