## **EMAIL SECURITY RED FLAGS**

You receive an email from someone you don't recognize, or unrelated to your job responsibilities.

**Tip:** Use extreme caution when you receive unsolicited email offers and fake email replies to messages you never sent.

CLAIM YOUR PRIZE!

EXTERNAL EMAIL ALERT: Do not click links or open/download attachments unless you recognize the sender and know the content is safe.

You're cc'd on an email sent to people you don't recognize, or to people within your organization whose last names start with

**Tip:** Be on the lookout for emails that you'd normally get during normal business hours, but sent at an unusual time.

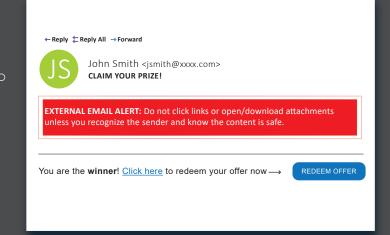
the same letter.

John Smith <jsmith@xxxx.com>
To: Ashley Johnson
CC: Robert Jones; Mary Jackson, Emily James;
Joseph Jenkins; Adam Jennings

**CLAIM YOUR PRIZE!** 

An unknown sender requests that you open an attachment or click on a link.

**Tip:** If you're asked to open a link to avoid a negative consequence or to gain something of value, there's a good chance the link is malicious.



The link-to address is for a different website or looks suspicious (e.g., numbers replacing letters and misspellings.)

**Tip:** Always hover over hyperlinks in emails to inspect the link-to address before clicking.

th <jsmith@xxxx.com>
R PRIZE!

AIL ALERT: Do not click links or open/download attachments unless you sender and know the content is safe.

ick here to redeem your offer now 

REDEEM OFFER

CLICK TO FOLLOW THE LINK:
www.Cla1mYourMonney.org/234902
34093284



You receive an email from someone you know that is out of the ordinary or includes bad grammar or spelling errors.

**Tip:** Beware of email attachments that seem odd or illogical.



## **NEED MORE GUIDANCE?**



