

Unit Safety Tips

Staying safe in your unit is crucial for protecting your home and well-being and preventing accidents, fires, and security risks that could impact your entire community. These guidelines provide practical steps to help you create a safer environment for yourself, your family, and your neighbors.



General Safety and Security Recommendations

Always:

- Report unsafe conditions or security concerns to staff.
- Keep your unit clean and free of excessive clutter, waste, and storage.
- Have the maintenance emergency contact number available in your unit.
- Know your escape route and how to exit the building in an emergency.
- Have a “grab and go” bag or supply kit available in case of an emergency evacuation.
- Lock your unit door at night, during extended rest periods, and upon leaving your unit.



- Immediately notify the property manager if you lose your unit or building keys.
- Know how to use all appliances in your apartment safely. Plug all electrical appliances manufacturer-recommended outlets.

Never:

- Let someone into your building you don't know.
- Make unauthorized copies of your unit or building keys.
- Block exits or emergency escape routes.
- Keep your door unlocked when you're away or sleeping.
- Let maintenance issues and safety concerns go unreported.



Dos and Don'ts for Fire Safety:

- **DO** remain in the kitchen while cooking.
- **DO** keep a 3-foot radius around the stove clear of any combustible materials.
- **DO** follow all smoke-free guidelines and recommendations.
- **DO** know the location of the nearest fire extinguisher and fire alarm pull station.
- **DO** notify property management immediately if you know or believe you have a malfunctioning smoke, heat, or carbon monoxide detector.
- **DO** discuss fire safety and emergency exit strategy with your children, grandchildren, and visitors.



- **DON'T** tamper with or alter fire protection equipment (e.g., smoke and carbon monoxide detectors, sprinkler heads, etc.).
- **DON'T** cook in the kitchen when tired, drowsy, or under the influence of drugs or alcohol.
- **DON'T** remove covers from standpipe system risers or fire department connections.
- **DON'T** hang anything on a sprinkler pipe, head, or water supply line.
- **DON'T** overload an electrical circuit with additional appliances.
- **DON'T** use an extension cord as a permanent means of electricity for an appliance or fixture.
- **DON'T** discharge a fire extinguisher unless there is a fire emergency.



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